



Mary, Help of Christians Pastoral Center

Helping young people fall in love with Jesus Christ & His Church.



The Summit Conference on Catholic Leadership

Thank you for volunteering your time and offering your gifts over the next few days for these high school sophomores!

Chaperone Roles

- Chaperones should be aware of what the students in the charge are doing, including during the workshop sessions. It may be a good idea to have your group meet at a designated area to keep you informed of where you can find them.
- Chaperones will sleep in proximity to participants and ensure that lights-out is observed out of respect for all involved and for the safety of the group.
- The chaperones of a school are responsible for the medications of the campers from their school. Medications are to be kept in the control of the appropriate adults; campers are not to keep medications on their person.
- Cleanliness of the sleeping rooms is the responsibility of its residents. Chaperones will help facilitate the cleaning of dorms at the end of the session.
- Communal space cleanliness is all our responsibility. Leave no trace.

Chaperone Policies and Norms

- It is essential that chaperones help enforce BHPC policies for their teens.
- Chaperones will be a positive presence in activities and games, participating as fully as possible.
- Chaperones should remain in the same vicinity as the students in their charge.
- The possession of drugs and alcohol is prohibited. The only exceptions are over the counter and prescription medications.
- BHPC is a tobacco-free property. Tobacco use is prohibited by guests on property regardless of age.
- Chaperones are expected to enforce "Lights Out" policy at night.
- Chaperones are expected to maintain their own safety and emotional well-being, as well as that of the campers in their care, by getting adequate sleep. We request that chaperones follow the same model as our staff and are in bed no more than 30-45 minutes after campers, unless otherwise discussed with BHPC staff. We appreciate your cooperation in helping us keep kids safe.
- Chaperones are required to fill out health forms and provide honest, current information so that we can prevent you from being put in a role that is beyond your medical means (which could also affect the safety of teens), and so that we can adequately care for you in an emergency.
- The dignity and modesty of all participants must be upheld in all pictures taken. No pictures inside the dorms, please.
- Sleeping rooms are off limits to members of the opposite sex.
- Chaperones are to uphold each other's dignity to campers, fellow chaperones, and staff, going directly to each other with any conflicts or concerns and then to BHPC staff if an issue is unresolved.
- No cussing, racial jokes, put downs, (homo)sexual innuendoes and/or potty humor.
- The principles of VIRTUS are to be followed.

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A ministry of the Office of Youth and Young Adult Ministry, Diocese of Wheeling-Charleston